

STATEMENT OF WORK
Underground Outlet (620)
Kansas
May 2013

State contact: State Conservation Engineer, 785-823-4534

These deliverables apply to this individual practice. For other planned practice deliverables, refer to those specific statements of work.

DESIGN

Deliverables

1. Design documents that demonstrate criteria in the Natural Resources Conservation Service (NRCS) practice standard have been met and are compatible with planned and applied practices.
 - a. Practice purpose(s) as identified in the conservation plan
 - b. List of required permits to be obtained by the client
 - c. Compliance with NRCS national and state utility safety policy ([National Engineering Manual \[NEM\] Sections 503.0 through 503.6](#) and [NEM Part KS503](#))
 - d. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
 - i. Inlet type
 - ii. Hydraulics
 - iii. Materials
 - iv. Outlet capacity and stability
2. Written plans and specifications (including sketches and drawings) shall be provided to the client that adequately describe the requirements to install the practice and obtain necessary permits. Output from the [Terrace \(Storage\) Spreadsheet](#) or equivalent shall be included.
3. Operation and maintenance plan.
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations ([NEM Section 505.3B\(2\)](#)).
5. Design modifications during installation as required.
6. If enrolled in a conservation program, this practice must meet all conditions and requirements of program enrollment that may exceed the practice standard.

INSTALLATION

Deliverables

1. Pre-installation conference with client and contractor.
2. Verification that client has obtained required permits.
3. Staking and layout according to plans and specifications including applicable layout notes.
4. Installation inspection (according to the inspection plan as appropriate).
 - a. Actual materials used
 - b. Inspection records
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws and regulations and NRCS policies during installation.
7. Certification that the installation process and materials meet design and permit requirements ([NEM Section 505.3C\(1\)](#)).

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CHECKOUT

Deliverables

1. As-built documentation (including [Form KS-ENG-19, Underground Outlet-620, that is contained in the Terrace \(Storage\) Spreadsheet](#) or equivalent).
 - a. Extent of practice units applied (use the [Technical Service Provider \(TSP\) Performance Worksheet](#) or equivalent)
 - b. Drawings
 - c. Final quantities
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits ([NEM Section 505.3C\(1\)](#)).

REFERENCES

- Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard – Underground Outlet, 620.
- NRCS National Engineering Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook